

**WESTERN ASSOCIATION OF SUMMER SESSION
ADMINISTRATORS**

N E W S L E T T E R

Volume 12, No. 2 August, 1980

President:

Jim R. Briscoe

California State University, Los Angeles

Past President:

Ray Endres

California State University, Sacramento

President Elect:

Norman Watt

University of British Columbia

Secretary-Treasurer:

Charles White

Portland State University

Directors:

Margot Hooker Lucas

University of Southern California, Los Angeles

Paul Aizley

University of Nevada, Reno

James Carefoot

University of Regina

Membership:

Charles White

Portland State University

Nominating:

Richard D. Moe

Pacific Lutheran University

Annual Meeting:

Bill Benson

Central Washington University

Awards:

Ray Weisenborn

Montana State University

Ethics:

Marjorie Johansen

University of California, Los Angeles

Research:

Jim Carefoot

University of Regina

Resolutions:

Henry Fricker

California State University, Fresno

Newsletter Editor:

Ken Loose

University of Calgary

If you've been reading the information from the Planning Committee and host institution, you already know that this Annual Meeting should prove stimulating as well as providing for a unique travel experience.

Dr. Paul J. Olscamp, President of Western Washington University will be addressing the first general session on the topic "A University President Looks at Special Sessions". With the increasing revolt against taxes and subsequently its effect on higher education, the second general session (called "Jaws 11") should be of interest. The keynote speaker for the session will be **Dr. Ralph Mills**, Dean of Extension Education of the California State University and College System. **Dick Moe** and **Sharon Ferrett** will present the workshop for new administrators.

Our hosts have planned interesting activities for your enjoyment. So plan to join your colleagues in Alaska in September.

WASSA RESEARCH FUNDS

At the last Annual Meeting, the membership agreed to pursue the establishment of a fund for research projects pertinent to Summer Sessions. It is hoped that the criteria for such project proposals can be finalized in September in order to begin the funding process. The draft criteria are published here for your consideration prior to the Alaska meeting. If you are not able to attend the meeting in September but wish some input to the criteria, your comments should be sent to **Jim Carefoot**, University of Regina, Regina, Saskatchewan, S4S 0A2, Canada.

GUIDELINES FOR NAASS-WASSA

RESEARCH PROPOSAL

General Statement

For some years, the North American Association of Summer Sessions and the Western Association of Summer Session Administrators have actively sought and supported research projects pertaining to Summer Sessions. To this end NAASS and WASSA have created standing Research Committees to seek out, review and approve or disapprove proposed research projects. The Associations recognize that quality research is vital to the continued growth and development of summer programs and administration. The following guidelines are intended to assist in the planning, preparation, and transmittal of proposed research projects for consideration from each or both of the Associations.

Funding Limits

The North American Association of Summer Sessions and the Western Association of Summer Session Administrators provide their respective research committees with an annual allotment to support research. The committee of each association is charged by the policy of the National Association to review and give final approval to projects proposed to the committee. Each association has budgeted funds over which its research committee has discretionary use.

Grant requests from a few hundred to a few thousand are welcomed; however, grants in excess of \$2,000.00 for NAASS and \$1,000.00 for WASSA would normally require joint review and joint funding by the associations.

Eligibility

Research proposals are welcomed from institutional or individual members of either Association. Proposals are also invited from interested and capable persons associated with an institution willing to conduct research germane to the area of Summer Sessions. In the latter instance, it is recommended that the proposal when submitted to the NAASS or WASSA committee be accompanied by a letter of recommendation from a NAASS or WASSA member.

Members of the respective Research Committees are not excluded from submitting research proposals. Members of either committee submitting proposals will be excluded from the review process, and in the event that the person is the chairperson, a chairperson pro tem will be appointed.

Proposal Format

The proposal should include a clear and concise; a) introduction of the study; b) statement of the problem to be studied; c) justification for the study; d) procedure to be used in gathering and treating the data; e) statement assuring confidentiality of respondents participating in the study; f) bibliography of related literature, if appropriate; and g) budget delineating major uses of the funds.

The proposal should not be in excess of ten pages, with ten copies supplied at the time of submittal. A copy of the research instrument, if the research design involves the use of testing, interview or questionnaire survey, must also be provided with each copy of the proposal statement.

The Study (General)

The proposed research must focus on some element of Summer Sessions which is worthy of and needing examination (particularly as identified by NAASS or WASSA).

Proposal Evaluation

It is the responsibility of each of the NAASS and WASSA Research Committees to receive, evaluate, and make a judgement on proposed research submitted to the particular Association for support. Research proposals should be submitted to the current chairperson of the respective Research Committee and must receive a majority vote of the Committee for approval. In the event that one of the two Association Research Committees deems that a proposal is a candidate for joint funding, that committee will initiate that suggestion with the other Research Committee and inform the investigators submitting the proposal of such action. If a research proposal is to be a joint effort, then approval of both Research Committees will be needed.

Deadline

Research proposals should be submitted to the chairperson of either Research Committee by the 30th of March following the annual meeting.

Research Committee chairpersons will share information with each other and respective committees will decide on independent or joint support.

In the event that a proposal(s) is received after the annual monies made available to the Committee have been allocated, the proposal will be held (at the option of the person submitting it) for consideration by the next year's committee.

Investigators Responsibilities

The investigator should provide the text of his study to the granting Research Committee or Committees. The findings presented in that text should include the following: a) abstract; b) statement of the problem; c) method of inquiry; d) results; e) discussion; and f) summary. The report should be submitted one year from the date of notification of acceptance of the proposal; the Committees will entertain, in writing, an additional six month extension in the event of extenuating or mitigating circumstances germane to the study.

Dissemination

NAASS, as the granting association, would agree to publish the findings of the study in a continuing monograph series and the monograph would be distributed to the membership of the North American Association of Summer Sessions and to those other members or institutions which the research committee and executive committee deem appropriate.

WASSA, as the granting association, would agree to publishing a monograph and would distribute it to the membership of WASSA and to those other members of institutions which the research committee and executive deemed appropriate.

In the event the project is jointly sponsored, a joint publication in the NAASS continuing monograph series would be done. The monograph would be distributed to the membership of the North American Association of Summer Sessions, to the Western Association of Summer Session Administrators and to those other persons or institutions which the research committee deem appropriate.

REMINDER

Have you decided on your creative program submission? The information from **Ray Weisenborn** should have reached you. If you haven't received information about the awards, phone Ray at (406) 9944351.

[Home](#) | [Conferences](#) | [Membership](#) | [Publications](#) | [Calendar](#) | [Newsletter](#) | [Archives](#) | [Feedback](#) | [Search](#)

Copyright 1999 - Western Association of Summer Session Administrators
Last modified: June 29, 1999